

**NATIONAL PARKING ADJUDICATION SERVICE JOINT COMMITTEE
MEETING OF THE EXECUTIVE SUB COMMITTEE**

**To be on Tuesday 29th January 2008 at 11.45pm
At Warwickshire County Cricket Club, The County Ground, Edgbaston,
Birmingham, B5 7QU.**

AGENDA

PART A

- 1. APPOINTMENT OF CHAIR, VICE CHAIR and ASSISTANT CHAIR**
To appoint Members to serve as Chair, Vice Chair and Assistant Chair of the Sub-Committee. (These appointments to be effective until the Annual meeting in 2007)
- 2. URGENT BUSINESS**
To consider any items which the Chair has agreed to have submitted as urgent.
- 3. ACCESS TO INFORMATION ACT**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 4. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.
Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
- 5. MINUTES**
(a) To approve as a correct record the Minutes of the Executive Sub-committee meeting held on 29th January 2007
[Enclosed]

(b) To note the Minutes of the meeting NPASJC held on 30th June 2007
[Enclosed]

6. **INTRODUCTION OF THE TRAFFIC MANAGEMENT ACT 2004**
To note preparations for the introduction of the Traffic Management Act on 31st March 2008 [**Report enclosed**]
7. **NEW NPASJC MEMBER COUNCILS**
To note that a number of existing SPA / PPA authorities in England [outside London] and Wales have joined NPASJC. To extend the appointment of the Chief Parking Adjudicator to cover the areas of these Councils.
[**Report enclosed**]
8. **AUDIT OF ACCOUNTS 2006/07**
To note the completion of the Audit of Accounts 2006/07 and to outcome of the internal audit. [**Report enclosed**]
9. **RESERVES POLICY**
To establish the Joint Committee's Reserve Policy.
10. **RISK REGISTER**
To note the contents of the Risk Register [**Report enclosed**].
11. **BUDGET MONITORING OF REVENUE AND CAPITAL EXPENDITURE**
To provide budget monitoring information for 2007/08
[**Report enclosed**]
12. **GENERAL PROGRESS AND SERVICE STANDARDS**
To provide information in respect of the take up of decriminalised parking enforcement powers by Councils in England [outside London] and Wales. To provide monitoring information regarding service standards.
[**Report enclosed**]
13. **CAPITAL AND REVENUE BUDGETS for 2008/09**
To establish the Joint Committee's Capital and Revenue Budgets for 2008/9.
[**Report enclosed**]
14. **SERVICE CHARGES 2007/8**
To establish the NPASJC Service Charges to user councils for 2008/9.
[**Report enclosed**]
15. **DATE OF NEXT MEETING**

Sir Howard Bernstein
Chief Executive
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